

Certificate of Exemption – AGAR 2018/19 Part 2

To be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2019, and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability Return to the external auditor, **provided** that the authority has certified itself as exempt at a meeting of the authority after 31 March 2019 and a completed Certificate of Exemption is submitted notifying the external auditor.

BEESTON REGIS P.C. (N. NFK)

certifies that during the financial year 2018/19, the higher of the authority's gross income for the year or gross annual expenditure, for the year did not exceed **£25,000**

Annual gross income for the authority 2018/19:

£16,780

Annual gross expenditure for the authority 2018/19:

£15,908

There are certain circumstances in which an authority will be **unable to certify itself as exempt**, so that a limited assurance review will still be required. If an authority is **unable to confirm the statements below then it cannot certify itself as exempt** and it **must** submit the completed Annual Governance and Accountability Return Part 3 to the external auditor to undertake a limited assurance review for which a fee of **£200 +VAT** will be payable.

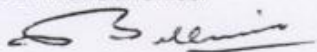
By signing this **Certificate of Exemption** you are confirming that:

- The authority has been in existence since before 1st April 2015
- In relation to the preceding financial year (2017/18), the external auditor **has not**:
 - issued a public interest report in respect of the authority or any entity connected with it
 - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
 - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
 - commenced judicial review proceedings under section 31(1) of the Act
 - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

If you are able to confirm that the above statements apply and that the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and a copy submitted to the external auditor **either** by email **or** by post (not both).

The Annual Internal Audit Report, Annual Governance Statement, Annual Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on a public website* before 1 July 2019. **By signing this certificate you are also confirming that you are aware of this requirement.**

Signed by the Responsible Financial Officer



(P. SULLIVAN)

Date

12/06/2019

Signed by Chairman



(M. KNOWLES)

Date

12/06/2019

Email

beestonpc@btinternet.com

Telephone number

01263 822864

*Published web address

beestonregispc.norfolkparishes.gov.uk

ONLY this Certificate of Exemption should be returned EITHER by email OR by post (not both) as soon as possible after certification to your external auditor.

Annual Internal Audit Report 2018/19

BEESTON REGIS P.C.

This authority's internal auditor, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls to be in operation during the financial year ended 31 March 2019.

The internal audit for 2018/19 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Agreed? Please choose one of the following		
	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.			✓
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic and year-end bank account reconciliations were properly carried out.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. IF the authority certified itself as exempt from a limited assurance review in 2017/18, it met the exemption criteria and correctly declared itself exempt. ("Not Covered" should only be ticked where the authority had a limited assurance review of its 2017/18 AGAR)	✓		
L. During summer 2018 this authority has correctly provided the proper opportunity for the exercise of public rights in accordance with the requirements of the Accounts and Audit Regulations.			Not applicable ✓
M. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable ✓

NO
PETTY
CASH

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

05/06/2019

STUART MEAKIN

Signature of person who carried out the internal audit

Stuart Meakin

Date 05/06/2019

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned, or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2018/19

We acknowledge as the members of:

BEESTON REGIS P.C.

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2019, that:

	Agreed		Yes means that this authority:
	Yes	No	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓

*For any statement to which the response is 'no', an explanation should be published

This Annual Governance Statement was approved at a meeting of the authority on:

12/06/2019

and recorded as minute reference:

4 (C)

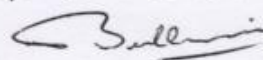
Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman



(M. KNOWLES)

Clerk



(P. BULLIMORE)

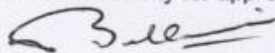
Section 2 – Accounting Statements 2018/19 for

BEESTON REGIS P.C.

	Year ending		Notes and guidance
	31 March 2018 £	31 March 2019 £	
1. Balances brought forward	10.235	10.173	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	11.461	11.534	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	3.876	5.247	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	4.199	4.331	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	11.200	11.577	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	10.173	11.046	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	8.118	9.701	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	26.814	28.934	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March. + 2120 (Defibrillator)
10. Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council as a body corporate acts as sole trustee for and is responsible for managing Trust funds or assets.
		✓	N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2019 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

 (B. Bullimore)

Date

12/06/2019

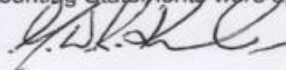
I confirm that these Accounting Statements were approved by this authority on this date:

12/06/2019

as recorded in minute reference:

4 (d)

Signed by Chairman of the meeting where the Accounting Statements were approved



(M. Knowles)

Explanation of variances

(31 / 3 / 19)

Name BEESTON REGIS P.C

County NORFOLK

Please provide full explanations, including numerical values, for the following:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

Section 2	2017/18 £	2018/19 £	Variance £	Variance %	Detailed explanation of variance (with amounts £)																												
Box 2 Precept or Rates and Levies	11.461	11.534	+ 73	0.6%	—																												
Box 3 Total other receipts	3.876	5.247	+ 1.371	35.3%	<table><thead><tr><th></th><th>2019</th><th>2018</th><th>Diff</th></tr></thead><tbody><tr><td>Consent re Wi-Fi</td><td>1.064</td><td>—</td><td>+1064</td></tr><tr><td>Street light Insur</td><td>—</td><td>958</td><td>— 958</td></tr><tr><td>Defibrillator</td><td>1.895</td><td>—</td><td>+1895</td></tr><tr><td>Pc Birthday cake</td><td>—</td><td>455</td><td>— 455</td></tr><tr><td>Other</td><td>—</td><td>175</td><td>— 175</td></tr><tr><td></td><td><u>2959</u></td><td><u>1588</u></td><td><u>+ 1371</u></td></tr></tbody></table>		2019	2018	Diff	Consent re Wi-Fi	1.064	—	+1064	Street light Insur	—	958	— 958	Defibrillator	1.895	—	+1895	Pc Birthday cake	—	455	— 455	Other	—	175	— 175		<u>2959</u>	<u>1588</u>	<u>+ 1371</u>
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	<u>2959</u>	<u>1588</u>	<u>+ 1371</u>																														
Box 4 Staff costs	4.199	4.331	+ 132	3.1%	—																												
Box 5 Loan interest/ capital repayments	NIL	NIL	—	—	NIL																												
Box 6 All other payments	11.200	11.577	+ 377	3.3%	—																												
Box 9 Total fixed assets & long term investments & assets	26.814	28.934	+ 2.120	7.9%	(New Defibrillator)																												
Box 10 Total borrowings	NIL	NIL	—	—	NIL																												
Explanation for 'high' reserves	Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end: N/A.																																

BEESTON REGIS PARISH COUNCIL

BANK BALANCES AS AT 31st MARCH 2019

<u>2018</u>		<u>2019</u>
3806	A/C 10162132 – Community Account	2728.63
4905	A/C 10162140 – Business Reserve A/C	7423.65
<u>(593)</u>	Less Unpresented cheques **	<u>(451.14)</u>
<u>8118</u>	Balance as at 31.3.19.	9701.14

** Unpresented Cheques (a/c 10162132)

101963	80.00	
964	307.20	
965	20.40	
966	43.54	£451.14

BEESTON REGIS PARISH COUNCIL

BALANCE SHEET AS AT 31ST MARCH 2019

<u>2018</u>	<u>CURRENT ASSETS</u>		<u>2019</u>
8118	Cash at Bank		9701.14
1294	Debtors & Prepaid		736.37
<u>934</u>	VAT Recoverable		<u>835.56</u>
10346			11273.07
 <u>CURRENT LIABILITIES</u>			
<u>(173)</u>	Creditors		<u>(227.00)</u>
<u>10173</u>	NET ASSETS	***	<u>11046.07</u>
 Represented by:-			
10235	General Fund (March 2018)		10173.60
15337	Plus Total Income		16780.99
<u>(15399)</u>	Less Total Expenditure		<u>(15908.52)</u>
<u>10173</u>	General Fund (March 2019)	***	<u>11046.07</u>

On Notice B2
14/6/19

Smaller authority name: BEESTON REGIS PARISH COUNCIL

NOTICE OF PUBLIC RIGHTS AND PUBLICATION
OF UNAUDITED ANNUAL GOVERNANCE &
ACCOUNTABILITY RETURN

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019

Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)

NOTICE	NOTES
1. Date of announcement <u>14th June, 2019</u> (a) 2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review. Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2018, these documents will be available on reasonable notice by application to: (b) <u>The Clerk, Mr. P. BULLMORE (01263 822864)</u> <u>24 BEECH AVE.</u> <u>SHEKINGHAM, NR26 8NS</u> (BY APPOINTMENT ONLY) commencing on (c) <u>Monday 17 June 2019 (17.6.19)</u> and ending on (d) <u>Friday 26 July 2019 (26.7.19)</u> 3. Local government electors and their representatives also have: - The opportunity to question the appointed auditor about the accounting records; and - The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only. 4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is: PKF Littlejohn LLP (Ref: SBA Team) 1 Westferry Circus Canary Wharf London E14 4HD (sba@pkf-littlejohn.com)	(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below (b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts (c) Insert date, which must be at least 1 day after the date of announcement in (a) above and at least 30 working days before the date appointed in (d) below (d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July. (e) Insert name and position of person placing the notice - this person must be
5. This announcement is made by <u>Mr. P. Bullmore (Clerk/RFO)</u> (contact details above)	

Telephone - 01263 823818
email :- stuartmeakin@btinternet.com

"Wykeham"
Morley Road North
SHERINGHAM
Norfolk NR26 8JB

5th June 2019

Beeston Regis Parish Council
Statement of Accounts
April 2018- March 2019

I certify that the above Accounts have been prepared in accordance with correct accounting procedures, that they reflect accurately the transactions of the Council during the Fiscal Year and of the state of affairs at 31st March 2019 and that records have been properly kept and payments authorised by the Parish Council during the year to 31st March, 2019.

Stuart Meakin



INDEPENDENT EXAMINER



BEESTON REGIS

PARISH COUNCIL

FINANCIAL

STATEMENTS

March 2019

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8	Annual Governance Statement for External Auditors
9	Small Authority Exemption Certificate

BEESTON REGIS PARISH COUNCIL

General Notes to Accounts for the year ended 31st March 2019.

1. The Accounts as in previous years have been prepared for councillors and parishioners.
2. The Annual Returns (sheet 7), meeting the External Auditors requirements, make simple comparisons between last years figures and this years figures under a few general headings and do not provide complete information.
3. These Accounts are subject to approval by the Parish Council and also External Audit. (PKF Littlejohn) unless the PC approves the **Small Authority Exemption Certificate**
4. All the figures on the Income and Expenditure Account exclude VAT.
5. Debtors, Prepayments and Creditors are also included in the Accounts net of VAT.
6. No creditors have been introduced into the accounts regarding future expenditure which the council is currently considering or has discussed.
7. Further information is available on sheet 6.

Other Notes:-

1. Printing & Postages and Computer expenses figure in 2019 accounts is considerably lower than the 2018 figure. This is because of a computer repair and the purchase of an expensive text book (Local Council Administration) in 2018.
2. In order to easily see the income that was received regarding various expenditure headings, letters have been allocated e.g. (C) for Grass Cutting.

BEESTON REGIS PARISH COUNCIL
Income & Expenditure Account to 31.3.19

<u>2018</u>	<u>INCOME</u>		<u>2019</u>
12500	Precept/Grant		12,500.00
5	Bank Interest		17.01
0	Commemoration re WW!	(A)	754.00
0	Cash Collection at WW1 event	(B)	310.00
245	Contbn. To P& S, and Computer Exps		0.00
455	PC's 60th Birthday Celebrations		0.00
1054	NCC Subsidy re Grass Cutting	C	1,064.98
120	NCC Subsidy re Road Sign Cleaning	(D)	120.00
958	Insurance re Street Light		0.00
0	Welcome/Information Booklets	(E)	120.00
0	Donation from Hooke Charity re Defibrillator	(F)	1,895.00
15337			16.780.99
	<u>EXPENDITURE</u>		
	Administration		
353	Postages, printing, staty., & Computer		81.69
324	Use of Room as an Office		324.00
120	Telephone		120.00
74	Travelling		62.40
300	Hire of Rooms & Hall		325.00
688	Insurance		695.95
45	Audit Fees		100.00
4200	Salaries		4,331.40
455	Other - Subscriptions		349.27
114	- Conference & Training		82.69
50	- Website Exps		80.00
120	- LCAS fees		48.00
70	- Payroll Services		70.00
35	- Data Protectn Fee/Other		50.00
	Lighting		
1007	Supply of Electricity		1,067.42
232	Routine Maintenance		209.30
1517	Additional Maintenance		0.00
	Other		
120	Road Sign Cleaning	(D)	120.00
665	Emptying Dog Bins		686.40
960	Cleaning Shelters/Repairs		960.00
525	Churchyard donation		550.00
1050	Other Donations (RBL Wreath)		25.00
910	Grass Cutting	C	910.00
274	Vehicle Activated Sign + mtce.		267.00
0	Welcome/Information Booklets	(E)	315.00
0	Commemoration re WW!	(A)	1,028.45
304	Repairs to Bench Seat		134.55
1	< Miscellaneous - > Army Benevolent Fund	(B)	310.00

367	Daisy Green & General Mtce.		445.00
470	< 60th Birthday - > Cost of Defibrillator	(F)	2,120.00
48	Merchant Navy Day/Other		40.00
15398			15908.52

BEESTON REGIS PARISH COUNCIL

BALANCE SHEET AS AT 31ST MARCH 2019

<u>2018</u>	<u>CURRENT ASSETS</u>		<u>2019</u>
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1294	Debtors & Prepaid		736.37
<u>934</u>	VAT Recoverable		<u>835.56</u>
10346			11273.07
	<u>CURRENT LIABILITIES</u>		
<u>(173)</u>	Creditors		<u>(227.00)</u>
<u>10173</u>	NET ASSETS	***	<u>11046.07</u>
	Represented by:-		
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<u>10173</u>	General Fund (March 2019)	***	<u>11046.07</u>

BEESTON REGIS PARISH COUNCIL

BANK BALANCES AS AT 31st MARCH 2019

<u>2018</u>		<u>2019</u>
3806	A/C 10162132 – Community Account	2728.63
4905	A/C 10162140 – Business Reserve A/C	7423.65
<u>(593)</u>	Less Unpresented cheques **	<u>(451.14)</u>
<u>8118</u>	Balance as at 31.3.19.	9701.14

** Unpresented Cheques (a/c 10162132)

101963	80.00	
964	307.20	
965	20.40	
966	43.54	£451.14

BEESTON REGIS PARISH COUNCIL

CREDITORS as at 31/3/19

S.Meakin – Internal Audit fee 2019	100.00
Extern Audit fee 2019 (assumed exemption)	-
G.Sadler – Bus Shelter cleaning – 1 month in arrears	80.00
Morston PC – Copying charges Feb/Mar.19	3.00
E.Farrow (VAS mtce)	44.00
	£227.00

DEBTORS/PREPAID as at 31/3/19

Norfolk County Council – sign cleaning	120.00
Came & Co – 2 months Insurance prepaid	116.37
West Runton Scouts (hire of hall in advance))	500.00
	£736.37
HMRC – VAT recoverable	835.56
	£1571.93

BEESTON REGIS PARISH COUNCIL

(A) List of Assets (31.3.19)

	(Approx. Value)	£
Bus Shelter (Brick)		12500
Bus Shelter (Glass)		4900
Parish Sign		3500
Notice Boards		1350
Bench Seats		3800
Vehicle Activated Sign		3500
Land – Daisy Green	(nominal value £1)	1
Street Lights (58)	(“ “ “)	1
Dog Bins (4 x £100)		400
Grit Bins (3 x £150)		450
Picnic table		500
Computer (1/2 share)		187
BT phone box – Britons Lane		1

(B) Further information:-

1. Borrowing: There are no loans outstanding
2. Leases: The Council has no leases
3. Outstanding Debts: See Sheet 5
4. Tenancies: The Council is neither a landlord or tenant
5. Agency Work: Grass Verge cutting & Road Sign cleaning for Norfolk CC
6. Advertising & Publicity: The newsletter is “self-financing” in this year
7. Pensions: None payable
8. Section 137: No longer applicable (General Power of Competence)

(C) Financial Regulations

The Council has recently reviewed its Financial Regulations

(D) Responsible Financial Officer: The RFO is the Clerk – Mr.P.Bullimore

BEESTON REGIS PARISH COUNCIL

ANNUAL GOVERNANCE STATEMENT – 2019.

Agreed (Yes/No)

1. We have approved the Statement of Accounts
2. We have maintained an adequate system of internal control
3. We have taken all reasonable steps to assure ourselves that we have complied with the law, regulations and codes of practice
4. We provide proper opportunity for the exercise of electors rights
5. We have adequate external insurance and take appropriate steps to manage risks.
6. We have taken appropriate action on all matters raised in reports from Audit if and when necessary.
7. We have considered whether any litigation, commitments, events or transactions have a financial impact on the Council and where appropriate have included them in the accounts.